

NOTICE TO COUNSEL

Because the electronic case filing system (cm/ecf) is not yet available to the courts of appeals, documents are not available to the public electronically on the court's web site or through PACER. Counsel should keep in mind, however, that various private companies come to the clerk's office, copy briefs, and make them available electronically on their web site. Counsel may wish to file redacted briefs in accordance with the Judicial Conference privacy policy. This policy can be viewed at www.privacy.uscourts.gov. A summary of information that should be redacted appears below. Litigants are solely responsible for redacting documents; the clerk's office will not review documents for privacy concerns.

Summary of Judicial Conference Policy on Privacy

Social Security numbers. If an individual's Social Security number must be included, only the last four digits of that number should be used.

Names of minor children. If the involvement of a minor child must be mentioned, only the initials of the child should be used.

Dates of birth. If an individual's date of birth must be included, only the year should be used.

Financial account numbers. If financial account numbers are relevant, only the last four digits of the number should be used.

Home addresses. If a home address must be included, only the city and state should be listed.